



RADIO GLAMORGAN (MORGANNWG) HOSPITAL

RADIO SERVICE

(Registered Charity 504534)

Annual Report and Accounts 2021

The report has been agreed by the Trustees for submission to, and adoption by members at the Annual General Meeting on:

Reference and Administrative details

1. The name and address of the Charity is Radio Glamorgan (Morgannwg) Hospital Radio Service, University Hospital of Wales, Heath Park, Cardiff, CF14 4XW
2. The registered charity number is 504534
3. The governing instrument of the charity is its constitution, adopted 7th August 1975 as amended 15th June 2016
4. The names of the trustees who served during 2021 are as follows;
Mr Jason Manly
Mr Andrew Woolfe (Secretary)
Mrs Jillian Brinkworth
Mr Richard Manning (Treasurer)
Mr Jamie Pritchard (Chair)
Mr Howard Jacobson
Mr Byron Brain
Mr Luke Davies
5. The charity operates two bank accounts at Barclays Bank, one of which is the Business Premium Account which is earmarked for 'future developments'
6. The accounts for 2021 were independently examined by Farzana Ahmed ACCA, Carston Accountants, 1st Floor, Tudor House, 16 Cathedral Road, Cardiff. CF11 9LJ

Structure, Governance and Management

6. Radio Glamorgan is organised as follows
 - i) The charity is managed and administered by a committee of Trustees
 - ii) The number of Trustees shall be no less than five and no more than ten
 - iii) Within the trustees are three officer posts, each with a term of 2 years:
 - a. Chair
 - b. Secretary
 - c. Treasurer
 - iv) A trustee who is not an officer will serve a term of 1 year
 - v) The members of Radio Glamorgan in the Annual General Meeting elect the officers

and trustees

vi) Should a trustee cease to act in the capacity of Trustee before the expiry of his/her term, the remaining trustees may appoint any member who is willing to step up and act as a trustee

vii) The trustees may appoint an individual or sub-committee to perform specific functions for Radio Glamorgan

7. Radio Glamorgan is staffed entirely by volunteers who run the station, present programmes, collect requests and take part in fundraising activities

Objectives and Activities

8. The objectives of Radio Glamorgan are:

i) To contribute to the relief of sickness, infirmity and the disabilities attendant on old age amongst persons living in the City and County of Cardiff and surrounding counties by providing a broadcasting service for hospitals, hospices, care homes and similar institutions and, wherever possible by providing a similar service within the community to assist and benefit those receiving 'Care in the Community'

ii) In furtherance to the above, Radio Glamorgan shall

- Provide programmes of interest and relevance to those who are patients, sick, infirm, aged or in need of care

- Make these programmes available to and co-operate with local, national or international charities having purposes similar to Radio Glamorgan

9. Radio Glamorgan has continued its policy of operating and managing the radio service and facilities at the Studios within its financial resources

Achievements and Performance

Chairman Address/Report

In a similar vein to the 2020 Annual Report, once again the last 12 months have been challenging but also rewarding for Radio Glamorgan.

Despite the various restrictions that have been imposed by the Welsh Government, we have continued to broadcast 24/7 providing informative, entertaining programming, and involving listeners with special events such as marking the University Hospital of Wales turning 50 with a special broadcast and expanding our service to serve three hospitals within the Cardiff and Vale University Health board area.

Being involved in Radio Glamorgan is more than just presenting a show. There is also the social side when it comes to fundraising events, the friendship between shows and the unification between all of us when it comes to music.

In 2021, we have not been able to fully do what we usually do but thanks to the dedication and determination of volunteers, below is a summary of what we have achieved and how we've adapted during the ongoing global pandemic.

Jamie Pritchard – Chairman



Membership

Radio Glamorgan (RG) is staffed entirely by volunteers.

All volunteers become a 'member' of RG and go through a thorough recruitment process, this ensures they fully understand what is expected of an RG Volunteer.

During 2021, we had 32 applications on the waiting list to join Radio Glamorgan but due to restrictions, no meet and greet sessions were held. (These are usually held to introduce new applicants to the station)

Standard Membership Overview:

- *Recruiting new volunteers: (Due to the number of applications on the 'waiting list' during 2021 we have not advertised for new volunteers, but we'd utilise bucket collections, social media, and on-air promotions to look for new applicants)*

A detailed role description for 'Radio Station Volunteer' is used as the main recruitment and selection tool. The procedure includes several steps which must be completed for a potential new volunteer to successfully complete the selection process. Steps included are:

- **Online expression of interest** (Online Enquiry form)
- **Invited to a meet and greet** (usually held at the Studio) where an overview of the charity is given alongside an opportunity to engage with current volunteers.
- **Submission of an application form:** Referring to details in the RG role description and supplying two references.
- **Invited to a Welcome Session:** Expectations of being a volunteer of RG are reiterated and details of the support network available. Subscription is paid and the RG Rules of Membership are discussed and signed
- **RG Induction programme:** Guided through the process which will take 3-6months
- **Completion of 6-month probation period**

Policies and Procedures: Safeguarding, Data protection and social media policies were reviewed following their introduction in previous years.

Subscription Model

All volunteers pay an annual subscription which is £30. However due to the impact of the pandemic and the fact it changed many personal circumstances, we introduced a 'pay as you please' initiative for all volunteers (minimum of £5) to not put off renewals and to keep Radio Glamorgan accessible for all.

Communication

Regular emails were sent out from the main Radio Glamorgan 'office' account.

Due to restrictions in place, members were encouraged to chat to each other by text/email/phone, check up on each other to see how they were doing too.

Meetings

As per 2020, all meetings in 2021 were held remotely via zoom.

These were well-attended, and information was clearly relayed using presentations due to the ability to screen share.

Emails

Email correspondence continued, one of the primary ways of keeping volunteers up to date with 'all things Radio Glamorgan'. This included details about virtual fundraising events, meetings, and important updates regarding studio access and programming.

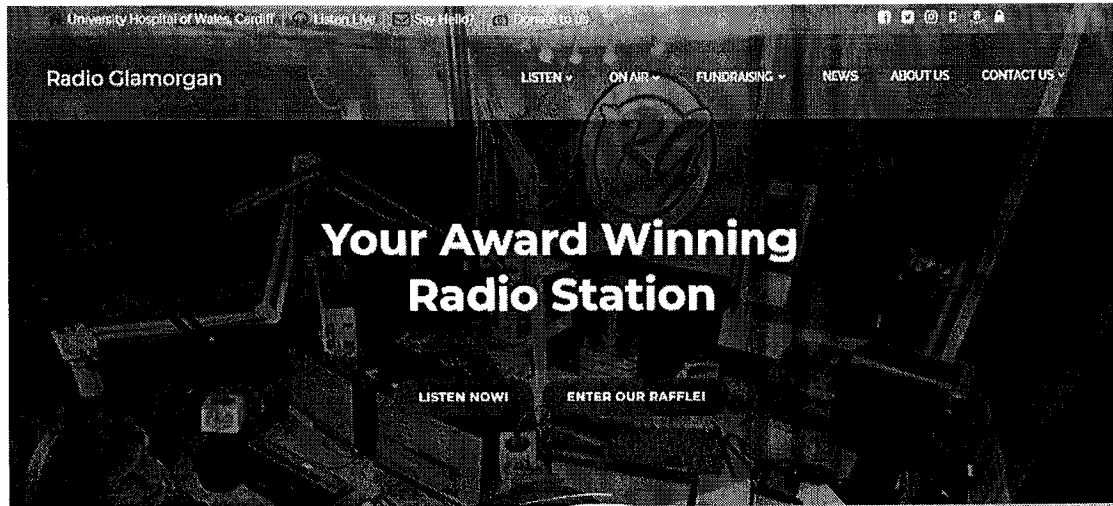
Social Media Activity

During the year we saw a rise in followers and likes on social media channels (*RG uses Facebook, Twitter, Instagram and in 2021 signed up to a TikTok account too*). We saw a specific rise in engagement on posts on Facebook which was used to raise awareness of our service and the fact we were still on air during the pandemic.

RG Website, Members Area/Volunteer Toolkit

After the overhaul of the Radio Glamorgan website in 2020 we continued to utilise it for station promotions and sharing relevant health and well-being information.

The website is user friendly for all devices (*predominately tablets and phones as these tend to be the primary way of listening whilst in hospital*)



The 'Volunteer Toolkit', where volunteers can access a variety of 'tools' to help with their time at Radio Glamorgan was updated. This 'area' includes show promotional slides, a guide on how to record a show from home and other useful resources too.

Volunteers' attachment to RG:

Opportunities to enhance the volunteering experience and create a community of volunteers were sought. Highlights include.

A Group photograph:

This was taken virtually before the AGM as a 'screenshot'. An opportunity to get volunteers all in one place. The tradition began in 2008 and has continued ever since.

Volunteers Week:

RG worked with the University Health board (UHB) to maximise promotion of the week with interviews that took place remotely with the Patient Experience Team based at the UHW. A handful of RG volunteers recorded why they are involved with RG and these were scheduled throughout the week.

Number of Volunteers:

At the end of 2021, the number of volunteers is 30 with 2 being new recruits.

Broadcasting/Programming

Throughout the year, opportunities were sought to keep RG's broadcasts engaging and relevant for the target audience (*patients, staff, and visitors to the University Hospital of Wales [UHW] and during the latter part of the year, Cardiff Royal Infirmary and St David's Hospital too*)

Due to the impact of the pandemic, shows were predominately pre-recorded from home up until May 1st, when our studio reopened following the easing of Welsh Government restrictions.

Thanks to our IT Infrastructure kept maintained by our engineer Andrew Jenkins, this process was made easier to schedule programmes for broadcast.

In addition to this:

- *News Service:*

We continued to utilise a news service provided by an external company, 'Radio News Hub'. The bulletins are distributed via Dropbox and imported automatically into our playout system so involves no 'human interaction' ensuring up-to-date information for listeners 24/7.

Bulletins were used throughout the day and night to keep listeners informed

- *Regular Features:*

During the year, we continued to broadcast short features to accompany a mix of music – these included

Richard Smith A-Z Trivia Challenge (1-minute segments posing pop-based questions)

Word on Health (Short pre-recorded health reports which are on average three minutes in length, updated on a regular basis)

Mini Film Reviews (Short segments recorded by new volunteer Dave Skillern)

- *Health Promotion:*

A schedule for monthly health promotion topics continued in 2021. It was communicated to presenters by email and copies were made available on the volunteer's toolkit and in the studio too

The document signposted volunteers to relevant word on health reports that could be incorporated into shows

- *Broadcasting to the bedside and other parts of the Hospital/Other hospitals:*

Our profile has continued to grow and that is due to several factors.

In 2017, Aroma opened a coffee shop opposite our studio with a small seating area located directly outside our studio.

In September, **we expanded our service** to serve the nearby St David's hospital and Cardiff Royal Infirmary too. These two hospitals within the Cardiff and Vale UHB are not served by a 'dedicated' radio station. Soon, we will be looking at these locations in more detail in terms of speakers in public areas/promotional posters.

In 2022, we plan to press ahead with plans that were put on hold in 2021. These were to expand areas we broadcast to within the University Hospital of Wales which include the outpatient's corridor and the main thoroughfare between the concourse and our studio.

- *Special programming:*

During 2019, we introduced an exclusive new series called '**Music was my first love**'. The aim of the programme is to get the guest whether it be volunteer of RG or a notable figure/celebrity to choose 10 of their favourite songs. The series is hosted by Andrew Woolfe and 60+ shows have been recorded with more planned for 2022 to be broadcast on Mondays, Wednesdays, and Fridays at 10pm.

Over the 2021 festive period, some episodes were broadcast by Bro Radio (*The community radio station that serves the Vale of Glamorgan*) reaching audiences on FM for the first time.

Our partnership with **Harmoni Cymru** continued. They are a group of musicians who work closely with the patient experience team within the Cardiff and Vale UHB. They have recorded numerous 'sets' for broadcast on Radio Glamorgan, including a few specials for St David's Day and when the University Hospital of Wales turned 50.

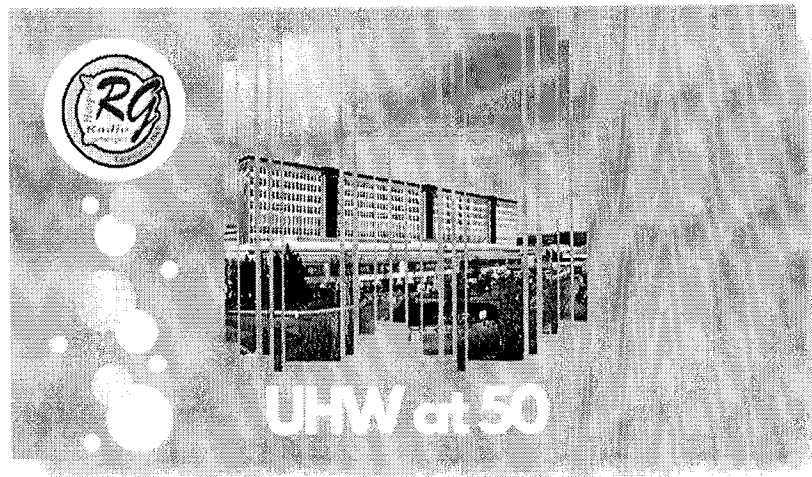
In 2020 we began a partnership with the **University of South Wales**. Sports Journalism Students would produce a half hour programme titled 'All about sport', featuring interviews, a look ahead to the fixtures and chat about what's gone on during the last 7 days.

'Extra time' was given to this show in 2021, the hour-long show continues to broadcast on Friday at 6pm (Repeated Saturday at 9am)

To mark St David's Day (March 1st) we teamed up with other HR stations across Wales to simultaneously broadcast the '**BIG Welsh hospital radio sing-along**'. This was well received by all stations that were involved.

On Sunday 16th May, we broadcast a special show put together by the **Royal Opera Chorus** which was created to thank NHS workers for their dedication and for listeners to enjoy too

On 19th November 2021, the **University Hospital of Wales turned 50**. We marked the occasion with a special morning of programming which included interviews with people who were around during 1971 reciting their memories of the time in amongst songs of the year too. Following this, a 50-hour broadcast commenced with volunteers presenting shows dedicated to a specific year in chronological order.



Holiday shows:

Across bank holidays and during Easter/Christmas there were special programmes broadcast. The special schedules were promoted on social media/RG website

- *Interviews and performances:*

During the year, some presenters organised interviews and musical performances which were broadcast either live or at a slightly later date.

Broadcaster Chris Tarrant and Actress Sophie Evans were just two of the guests that featured, alongside the interviews that broadcast on the day the UHW turned 50.

- *The 'Myriad' Library/Music Resources: Volunteer Toolkit*

An extensive database of music which is available for shows/requests.

An excel document is also available for presenters to plan shows when not at the studio. Any useful relevant resources continued to be updated, more so during 2021 in the Volunteer's Toolkit.

- *Jingles/Station IDs:*

These give the station a brand/consistent sound – Our jingle package was added to during 2021 and we look to refresh some of the elements in 2022.

- *Public Service Announcements (PSAs):*

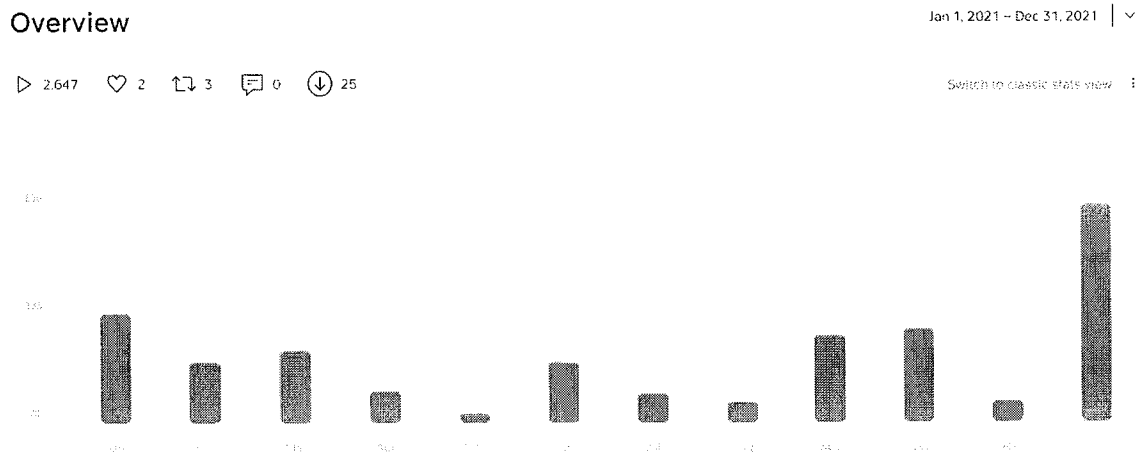
Actively acquired or produced in-house at the request of charities and supporting organisations. During 2021 we obtained copy regarding 'Coronavirus/covid-19' which advised on hand washing, making space, and staying at home where possible. We also 'tapped In' to messages that the health board were broadcasting on commercial outlets and broadcast them on Radio Glamorgan. One example of this was the 'CAV

24/7 phone line'

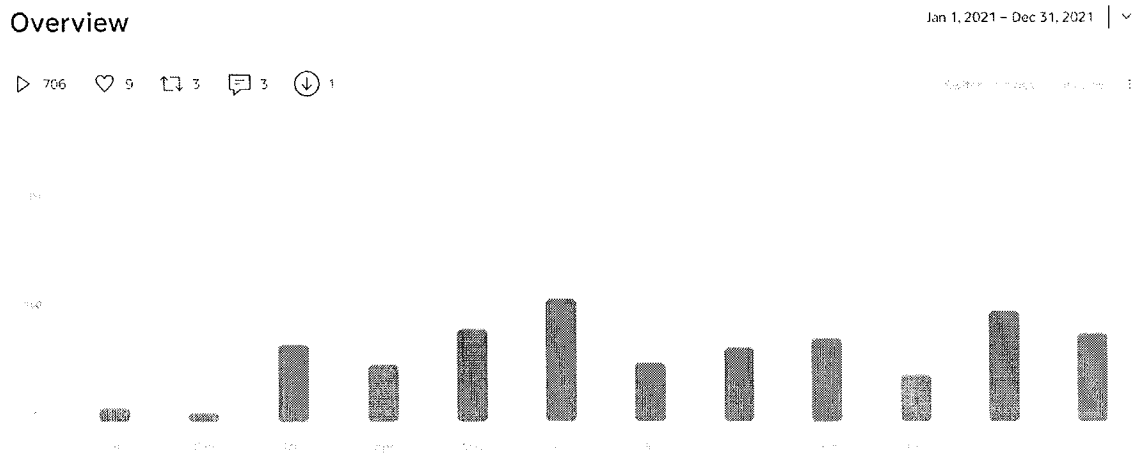
- Podcasts

To accompany our live broadcasts, we officially launched 2 podcast streams in 2021. One stream was solely shortened versions of 'Music was my first love'

As of 31st December 2021, 2,647 plays were registered via Soundcloud (*the platform that hosts the podcast*)



The other stream is for other specific RG programming but wasn't utilised as much during the last 12 months, but we hope to increase the activity on this in 2022.



Training

During 2021, the RG induction Programme continued to develop where possible however most plans were put on hold due to the pandemic. Ensuring new volunteers are trained in a variety of aspects of the charity is key to the sustainability to the service. The programme is designed to delivered structure and consistency in the training of new volunteers and is providing increased strength in knowledge and technical ability with each new wave of recruits

Overview.

- *RG induction programme:*
All new recruits undertake the programme.

- *Training Aids:*
Short training videos on how to use key equipment in Studio 1 can be accessed by volunteers on the RG members area of the website alongside 'how to' guides giving step-by-step guides on pre-recording and other key areas are available in the studio.

Ongoing training:

- *Refresher Training:*
Volunteers are encouraged to ask others involved in Radio Glamorgan if they are not quite sure about certain aspects or need a greater understanding – this includes recording at home.

We recognise the need to keep our training up-to-date and the evaluation of the training process and its continual improvement remains a priority for 2022.

During 2021 naturally due to distance, several individuals shared knowledge especially when it came to recording shows from home which for some was a brand-new experience which proved invaluable.

Fundraising

As a charity, we continued to ensure that volunteers were aware of the need for RG to fundraise to keep our service going from strength to strength.

With subscriptions alone, RG is not able to cover all expenditures.

This means that approximately £2,000 a year is needed to be raised from fundraising activities just to achieve 'business as usual' within the charity. To fix or replace broken equipment and to buy new kit all requires extra fundraising.

Due to the pandemic, fundraising events were few and far between, but we adapted with the 'ever changing climate'.

Overview

- *Supermarket bucket collections:*
These are normally a big part of our income; 3 collections took place during the November and December of 2021 (2 collections in Morrisons, Newport Road and 1 at Tesco Western Avenue) raising a total of **£296.27**
We are looking into more locations for 2022.
- *Online Raffle:*
We held an Easter Raffle that raised **£230.40** and a Christmas raffle that raised **£346.50**. Both were facilitated via external website 'Raffall', which proved popular.
We plan on holding more of these during the next 12 months.
- *'Run Luke Run'*
Luke Davies (*who presents GMRG on a Saturday and Sunday morning*) ran the Swansea Half Marathon in October 2021 in a time of 1 hour 52 minutes, raising £769.46. His progress was documented, packaged up ready for submission for the Hospital Radio Awards 2022.
- *Silent Auction:*
We teamed up with 'The Events Room' who held a silent auction on behalf of our charity and helped us raise **£163.33**.
- *Amazon Smile*
We signed up to Amazon Smile, where a percentage of applicable purchases were given to charities such as ours. In 2021 we received **£23.66**.
- *Individual contributions:*
We were incredibly grateful to some RG volunteers and friends of the station who either donated money or managed to gain funding via their employer.

Marketing and PR

Despite the ongoing pandemic, raising our profile within the hospital and within the local community continued to be priority in 2021.

Overview

- *Website (www.radio Glamorgan.com):*
The site is a 'one-stop shop' for everything RG, providing information on shows, fundraising initiatives, information about who we are and an easy way to listen to the station too.
- *Social Media (@RadioGlamorgan):*
We continued to use Twitter, Facebook, Instagram and TikTok to promote activity, whether that be specific shows or fundraising initiatives.

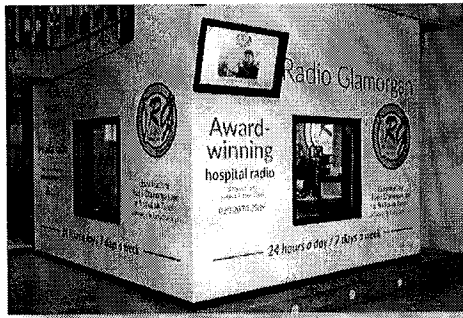
Twitter followers increased to 1,460, **Facebook** likes increased to over 1,268 and **Instagram** continues to grow with 262 followers. We only have a handful of followers on TikTok but some of our videos have been seen by over a thousand people.

- *Leaflets:*
These were produced in 2019 and continued to be utilised during the last year. With the help of the patient experience team based at the University Hospital of Wales, they were able to promote our service to areas we were not able to reach.

This strong partnership will continue in 2022 as we look to ensure all departments know about our service to be able to inform patients and their families.

- *Studio External:*
During 2021, the outside of our studio was given a refresh thanks to **Dragon Signs**. The design is bilingual (*With equal Welsh and English elements*) and fits in with the design of the hospital corridor.

At the same time, we added a second digital screen to increase our visibility to those passing by. The screen shows station information, details of how to tune in and shows relevant information from partner companies which includes health board messages.



Before



After

- *Screens in the concourse/other parts of the hospital:*
In April 2019, we were given the opportunity by the health board to have three slides on the hospital network of screens so we could promote our service further. This continued in 2021.
- *Liaison with Cardiff and Vale University Health Board (UHB):*
We continued to work closely with the PR department in 2021. We liaised with them regarding stories about our activities; stories included focussing on Volunteers Week, Award successes and being there for patients during the pandemic.

Cardiff and Vale, University Health Board (UHB) / Radio Glamorgan Accommodation

We have worked closely with many departments within UHB. This arrangement has proved beneficial for the ongoing development for RG.

Overview

- *Patient Experience Department:*
This relationship is an especially important one to RG and the volunteer manager provides frequent support. They are an essential link between RG and key departments within UHB, including Security, Estates, Ward Managers, and IT.

Key areas in 2021 were:

Support helping us to promote our service to areas we are not able to reach
Guidance when it came to volunteers and their wellbeing.

Also supporting the organisation when it came to navigating restrictions, ensuring we are stocked with hand sanitiser and wipes so we continue to be within covid guidelines.

- *Health Promotion:*
We have liaised with several health professionals within the UHB in furtherance to our health-related programming.
(This included World Cancer Day, World Mental Health Day, alongside the ongoing pandemic)
- *Estates:*
We have continued to work closely with Estates to establish the causes of any problems and rectify them as quick as possible
- *Fire officer:*
Several actions have been noted and continue to be monitored
- *Access & Security:*
Safety issues and general access to the Jubilee Quadrant were monitored.
Access to RG is via a door fob system, which enables us to monitor volunteer's entry and exit times. Also, for extra security, doors are locked out of core hours of broadcasting.
- *IT Department:*
We continue to work alongside them to ensure we are compliant.
- *Room bookings:*
Due to meetings being moved online due to the pandemic, this facility was not available to us from March 2020 onwards. However, we are still able to use rooms across the hospital where possible, these booked via the Patient Experience Team through Cardiff University.

Hospital Broadcasting Association (HBA)

Radio Glamorgan (RG) is an active member of the HBA – the national charity that supports and promotes Hospital broadcasting in the UK.

Overview

- *General contact:*
Regular email correspondence is received and actioned if required
- *General guidance and reports:*
Volunteers were encouraged to access the HBA health promotion, documents, and the research the HBA commissioned into the impact of hospital broadcasting on health outcomes for patients

- *HBA Conference and Awards 2021:*
The event was held virtually, and we were very happy to pick up the **silver award in the category of Station of the Year**. The award would be our highest accolade in the history of Radio Glamorgan
- *HBA Awards 2022:*
The latter part of 2021, volunteers prepared submissions for the awards which is anticipated to be held virtually once again. RG submitted 7 nominations for consideration which included an entry for 'Station of the Year'.

Studio and Equipment

We are extremely fortunate to have high quality studios and equipment however maintaining them, ensuring they are performing effectively takes a great deal of time/effort.

Overview

- *Studio 1:*
Furnished with easy-to-use equipment and provides an excellent environment for volunteers to broadcast shows, entertain guests and train new recruits.
- *Studio 2:*
Plans to refurbish this space were put on hold due to the pandemic
There are plans to source significant funding to enhance the space to create a suitable environment for recording shows/interviews/training
- *Reporting of faults:*
Two methods of reporting are used, one via the RG volunteer toolkit via the website, the other direct via email. When submitted, a 'bounce-back' email is generated to notify that the issue has been reported.
- *General equipment:*
During 2021, some monitors, PC's and hard drives were replaced
- *Portable Flashmic:*
This was available to volunteers to use where required
- *Backup and updating of software:*
A permanent offsite backup is regularly maintained by our Engineer.
- *LCD Monitor:*
The two monitors installed in the main corridor outside of the studio is a highly effective promotional tool for RG. With the café outlet opposite, the screen is in direct view of queuing customers. The presentation runs on a loop 24/7.

Financial Review

Accounts for the year ending 31st December 2021 can be found on subsequent pages.

Salient features of the accounts are as follows:

10. General Appraisal

Radio Glamorgan had a net surplus in 2021 of **£43,623.07** (2020 surplus was £1,446.81) however a healthy bank balance remains at **£56,000.84** (2020: £12,377.77)

11. Income

John Wilce Estate: In 2021, we took receipt of a percentage of residue funds from the estate of John Wilce who passed away in 2018. He joined Radio Glamorgan in 2003 and was instrumental in the day-to-day running of the station assisting where he could not just at the studio but out-and-about too. The funds from his estate, accounts for the large increase in net surplus this year. Radio Glamorgan was one of his 8 beneficiaries

Gift Aid: We submitted claims and received £234.84

Fundraising: A promising end to the year, considering bucket collections in supermarkets were not able to happen for most of the year. We counteracted this by organising online quizzes, raffles and taking receipt of generous donations from companies and individuals.

Subscriptions: As previously mentioned due to the impact of the pandemic, we implemented a 'pay as you please' for volunteers (with a minimum of £5). This was well received and saw an increase of £50 on 2020 providing us with an income of £680.00

12. Expenditure

Expenditure increased to £8,126.99 (£6,923.35 in 2020) owing to a major increase in fees one of which is being investigated by the Hospital Broadcasting Association.

13. Reserve Funds

Radio Glamorgan does not operate a contingency fund as such, although the Barclays business premium account is regarded as being earmarked for future development.

The money taken for Door Entry Fob Deposits, is held in the bank account but under a different ledger as it is not available for expenditure.

Signed by order of the trustees

Trustee

Dated:



24/10/2022

**Radio Glamorgan (Morgannwg) Hospital Radio Service
Independent Examiner's Report to the members
Year ended 31 December 2021**

I report to the trustees on my examination of the accounts of Radio Glamorgan (Morgannwg) Hospital Radio Service Club ("the charity") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Farzana Ahmed FCCA
Carston Accountants
First Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Date 26/10/2022

Radio Glamorgan (Morgannwg) Hospital Radio Service
Reg No. 504534

INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 31st DECEMBER 2021

	2021	2020
	£	£
INCOME		
Gift Aid (see Note 1)	234.84	711.22
Fund Raising Events (see Note 2)	50,830.81	7,020.57
Subscriptions (see Note 3)	680.00	630.00
Bank & Building Society Interest (see Note 4)	4.41	8.37
Total Income	<u>£51,750.06</u>	<u>£8,370.16</u>
EXPENDITURE		
Equipment (see Note 5)	5,034.51	5,383.93
Promotional & Other (see Note 6)	650.49	262.81
Fees, Licences & Insurances (see Note 7)	2,441.99	1,276.61
Total Expenditure	<u>£8,126.99</u>	<u>£6,923.35</u>
SURPLUS / (DEFICIT) FOR YEAR	<u><u>£43,623.07</u></u>	<u><u>£1,446.81</u></u>

Radio Glamorgan (Morgannwg) Hospital Radio Service
 Reg No. 504534

BALANCE SHEET AT 31st DECEMBER 2021

	2021	2020
ACCUMULATED UNRESTRICTED FUND	£	£
Balance B/fwd at 1st January	12,377.77	10,930.96
Surplus / (Deficit) for year	<u>43,623.07</u>	<u>1,446.81</u>
Balance C/fwd at 31st December	<u>56,000.84</u>	<u>12,377.77</u>
	<u>£56,000.84</u>	<u>12,377.77</u>
Represented by:	£	£
Community Account	1,938.21	1,359.09
Business Savings Account (see Note 4)	<u>54,062.63</u>	<u>11,018.08</u>
	<u>£56,000.84</u>	<u>12,377.77</u>

We confirm that the receipts & payments account and the statement of assets & liabilities are a true reflection of the charity's activities and position for the year ended 31 December 2021.

These accounts were approved by the trustees on 22nd March 2022 and signed on their behalf by



Sign

Richard Manning

JAMIE PRITCHARD

Trustee

Print

RICHARD MANNING

Trustee

INCOME & EXPENDITURE ACCOUNT - NOTES
YEAR ENDED 31st DECEMBER 2021

1. GIFT AID	2021	2020
	£	£
HMRC - Gift Aid received	234.84	711.22
	<u>234.84</u>	<u>711.22</u>
2. FUND RAISING EVENTS	2021	2020
	£	£
Members Raffle	1,030.94	315.00
Store Collections	296.27	14.88
Donations from others	49,503.60	6,690.69
	<u>50,830.81</u>	<u>7,020.57</u>
3. SUBSCRIPTIONS	2021	2020
	£	£
Subscriptions	680.00	630.00
	<u>680.00</u>	<u>630.00</u>
4. BANK & BUILDING SOCIETY INTEREST	2021	2020
	£	£
Bank Interest	4.41	8.37
	<u>4.41</u>	<u>8.37</u>
5. EQUIPMENT	2021	2020
	£	£
Equipment Purchased	3,901.19	4,609.29
Broadband / Internet fees / Streaming	1,133.32	774.64
	<u>5,034.51</u>	<u>5,383.93</u>
6. PROMOTIONAL & OTHER	2021	2020
	£	£
HBA	50.00	110.00
Promotional Costs	600.49	111.81
Donations	-	41.00
	<u>650.49</u>	<u>262.81</u>
7. FEES, LICENCES & INSURANCES	2021	2020
	£	£
Insurances	805.00	804.21
Fees & Licences	1,636.99	472.40
	<u>2,441.99</u>	<u>1,276.61</u>